

Washington Department of Ecology Electronic Submission Cover Letter



WQWebSubmittal - Submittal Submission Id: 1810926 - 3/24/2022 10:03:56 AM

Company Name	Signer Name	System Name
City of West Richland	ILKA GILLIAM	WQWebPortal

Attachments:

Document Name Or Description	Document Name
Submitted Copy of Record for City of West Richland	Copy of Record CityofWestRichland Thursday March 24 2022
WAR046007_6_03232022145504	APPENDIX A - 2021 Education an_6_03232022145504
WAR046007_24_03232022145856	APPENDIX B ILLICIT DISCHARGE_24_03232022145856
WAR046007_51_03172022084203	APPENDIX D EFFECTIVENESS STUDI_51_03172022084203
WAR046007_1_03232022145334	SWMP - 2022 UPDATE_1_03232022145334

Attestation Agreed to at Signing:

I certify I personally signed and submitted to the Department of Ecology an Electronic Signature Agreement. I understand that use of my electronic signature account/password to submit this information is equal to my written signature. I have read and followed all the rules of use in my Electronic Signature Agreement. I believe no one but me has had access to my password and other account information.

I further certify: I had the opportunity to review the content or meaning of the submittal before signing it; and to the best of my knowledge and belief, the information submitted is true, accurate, and complete. I intend to submit this information as part of the implementation, oversight, and enforcement of a federal environmental program. I am aware there are significant penalties for submitting false information, including possible fines and imprisonment.

For Ecology Use Only



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Water Quality Program

Permit Submittal Electronic Certification

Permittee: West Richland City

Permit Number: WAR046007

Site Address: 3100 BELMONT BLVD
WEST RICHLAND, WA 99353

Submittal Name: MS4 Annual Report Phase II Eastern

Version: 1

Due Date: 3/31/2022

Questionnaire

Number	Permit Section	Question	Answer
1	S5.A.4.	Attach updated annual Stormwater Management Program Plan (SWMP Plan) or website address in the Comment field where it can be found. (S5.A.4.)	SWMP - 2022 UPDATE_1_032320221 45334
1.a	S5.A.4.	Cite website of SWMP if unable to attach	www.westrichland.org
2	S9.C.6.	Attach a map and copy of any annexations, incorporations, or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period per S9.C.6.	Not Applicable
3	S5.A.5.a.ii.	Tracked the estimated costs of implementation of each component of the SWMP. (S5.A.5.a.ii.)	Yes
4	S5.A.6.b.	Coordinated among departments within the jurisdiction to eliminate barriers to permit compliance. (S5.A.6.b.)	Yes
5	S5.B.1	Were elements of a regional program implemented to complete any part of your education and outreach program? (S5.B.1)	Yes
5a	S5.B.1	If yes, list the elements, and the regional program	Franklin Conservation District (FCD) performs public education and outreach efforts on behalf of West Richland its neighboring cities. The FCD coordinates age appropriate lessons, public events outreach and trainings for educators such as JR Drain Rangers, Drain Rangers and Wheat Week at schools throughout out region and the Benton Franklin County Fair (August 23-28, 2021)
6	S5.B.1.a.i.-iii.	Attach description of public education and outreach programs and stewardship activities conducted per S5.B.1.a.i.-iii.	APPENDIX A - 2021 Education an_6_03232022145504

7	S5.B.1.a.ii.	Which types of businesses were targeted per S.5.B.1.a.ii.?	General Public including local businesses, School Districts and Students. Developers, Engineers, Civil Contractors, Home Builders and Landscapers.
8	S5.B.1.b.	Used results of measuring the understanding and adoption of targeted behaviors among at least one audience in at least one subject area to direct education and outreach resources and evaluate changes in adoption of targeted behaviors. (Required no later than December 31, 2021, S5.B.1.b.)	Yes
9	S5.B.2.a.	Describe in Comments field the opportunities created for the public to participate in the decision making processes involving the development, implementation, and updates of the Permittee's SWMP. (S5.B.2.a.)	The City continues to partner with adjacent agencies to conduct informational meetings for the public and other stakeholders about the stormwater permits and how they affect the communities. The four cities team with the Franklin Conservation District to develop an information booth at the regional Home and Garden Show and the Benton Franklin County Fair, providing informational fliers, visual examples of do's and don'ts as well as addressing a wide variety of public and contractor questions. 2021 we were able to participate in the Benton Franklin Fair and Rodeo however the regional Home and Garden Show normally held in February was cancelled due to COVID restrictions.
10	S5.B.2.b.	Posted the updated SWMP Plan and latest annual report on your website no later than May 31.	Yes
10a	S5.B.2.b.	List the website address in Comments field. (S5.B.2.b.)	www.westrichland.org
11	S5.B.3.a.	Maintained a map of the MS4 that includes the requirements listed in S5.B.3.a. (Updated maps required no later than August 1, 2023)	Yes
12	S5.B.3.a.i.	Attach a spreadsheet that lists the known outfalls and discharge points, including the outfalls' size and material(s). (Required to update no later than August 1, 2023, S5.B.3.a.i.)	Not Applicable Comment: The City has no known outfalls or discharge points.

13	S5.B.3.a.ix.	Developed an electronic format for map, with fully described mapping standards in accordance with S5.B.3.a.ix. (Required no later than August 1, 2021)	Yes
14	S5.B.3.b.	Implemented an ordinance or other regulatory mechanism to effectively prohibit non-stormwater, illicit discharges as described in S5.B.3.b.	Yes
15	S.5.B.3.b.vii.	Updated ordinance or regulatory mechanism to meet the requirements of this permit, if necessary. (Required no later than February 2, 2023, S.5.B.3.b.vii.)	Not Applicable
16	S5.B.3.b.vi.	Implemented a compliance strategy, including informal compliance actions as well as enforcement provisions of the regulatory mechanism described in S5.B.3.b. (S5.B.3.b.vi.)	Yes
17	S5.B.3.c.	Implemented procedures for conducting illicit discharge investigations in accordance with S5.B.3.c.	Yes
18	S5.B.3.c.iv.	Percentage of MS4 coverage area screened in reporting year per S5.B.3.c.iv. (Required to screen 12% on average each year, S5.B.3.c.iv.)	53.3
18a	S5.B.3.c.iv.	Cite field screening techniques used to determine percent of MS4 screened.	Visually Inspected
18b	S5.B.3.c.iv.	Percentage of total MS4 screened from permit effective date through end of the reporting year.	100
19	S5.B.3.c.v.	Describe how you publicized a hotline telephone number for public reporting of spills and other illicit discharges in the Comments field. (S5.B.3.c.v.)	Stormwater hotline is published on the City website as well as in various brochures, provided at outreach events and through the Drain Ranger Programs.
20	S5.B.3.c.vi.	Implemented an ongoing illicit discharge training program for all municipal field staff per S5.B.3.c.vi.	Yes

21	S5.B.3.c.vii.	Informed public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste. Describe actions in Comments field. (S5.B.3.c.vii.)	Education and outreach for illicit discharge detection includes employee training, handouts, and website links. We comment on proposed construction projects and meet directly with the contractors prior to construction to review IDDE. We also present this material to the members of the community at various community events to include the Benton Franklin Fair and Rodeo. We provide information in the classrooms through our partnered program with the Franklin Conservation District. The quad cities has also prepared a new brochure that has been provided to local contractors and businesses.
22	S5.B.3.d.	Implemented an ongoing program designed to address illicit discharges, including spills and illicit connections into the MS4 per S.5.B.3.d.	Yes
23	S5.B.3.e.	Implemented an ongoing illicit discharge training program for all staff responsible for implementing the procedures and program, as described in S5.B.3.e.	Yes
24	S5.B.3.f.	Attach a report with data describing the actions taken to investigate, characterize, trace and eliminate each illicit discharge found by or reported to the permittee. The submittal must include all of the applicable information and must follow the format and timelines described in Appendix 7. (S5.B.3.f.)	APPENDIX B ILLICIT DISCHARGE_24_0323 2022145856
25	S5.B.4.a.	Implemented an ordinance or other regulatory mechanism and enforcement procedures for construction site stormwater runoff control as described in S5.B.4.	Yes
26	S5.B.4.a.i.-iv.	Adopted ordinance or other regulatory mechanism and enforcement procedures for construction site stormwater runoff control as described in S5.B.4.a.i.-iv. (Required no later than December 31, 2022)	Not Applicable
27	S5.B.4.b.	Reviewed site plans for all new development and redevelopment projects as described in S5.B.4.b.	Yes
27a	S5.B.4.b.i.	Number of site plans reviewed during the reporting period. (S5.B.4.b.i.)	27

27b	S5.B.4.b.i.	The number of construction sites that provided their intent to apply for the "Erosivity Waiver" during the reporting period as described in S5.B.4.b.i.	0
27c	S5.B.4.b.i.	The number of complaints investigated about sites that have received an "Erosivity Waiver" . (S5.B.4.b.i.)	0
28	S5.B.4.	Implemented procedures for site inspection and enforcement of construction stormwater pollution control measures. (S5.B.4.)	Yes
28a	S5.B.4.c.i.	Number of permitted construction sites inspected during the reporting period. (S5.B.4.c.i.)	27
28b	S5.B.4.f.	Number of enforcement actions taken during the reporting period based on construction phase inspections at new development and redevelopment projects. (S5.B.4.f.)	0
29	S5.B.4.d.	Trained the staff involved in permitting, plan review, field inspections, and enforcement for construction site runoff control. (S5.B.4.d.)	Yes
30	S5.B.4.e.	Provided information to construction site operators and design professionals about training available on how to comply with the requirements in Appendix 1 and the BMPs in the SWMMEW, or an equivalent document. Describe information provided in the Comments field. (S5.B.4.e.)	Yes
30a	S5.B.4.e.	Describe information provided in the Comments field. (S5.B.4.e.)	Various handouts provided to contractors and design professionals.
31	S5.B.5.a.	Implemented ordinance or other regulatory mechanism and enforcement procedures to address post-construction stormwater controls runoff to the MS4 from new development and redevelopment as described in S5.B.5.a.	Yes
32	S5.B.5.a.	Revised ordinance or other regulatory mechanism and enforcement procedures to address post-construction stormwater controls runoff to the MS4 from new development and redevelopment as described in S5.B.5.a. (Adopted no later than December 31, 2022)	Not Applicable
33	S5.B.5.b.ii.(a)	Allowed non-structural preventive actions and source reduction approaches such as Low Impact Development (LID) techniques to be used. (S5.B.5.b.ii.(a))	Yes
34	S5.B.5.b.ii.(b)(2)	Required projects approved under S5.B.5. to retain runoff generate on-site for, at a minimum, the 10-year, 24-hour rainfall event or a local equivalent, using either on-site or regional stormwater facilities. (S5.B.5.b.ii.(b)(2))	Yes
35	S5.B.5.d.	Inspected post-construction stormwater controls, including structural BMPs, at new development and redevelopment sites. (S5.B.5.d.)	Yes
35a	S5.B.5.d.i.	Number of new and redeveloped sites inspected during installation of structural BMPs during the reporting period. (S5.B.5.d.i)	24

35b	S5.B.5.d.i.	Number of new and redeveloped sites inspected upon final installation of BMPs or upon completion of the project during the reporting period. (S5.B.5.d.i.)	10
36	S5.B.5.d.ii.	Inspected structural BMPs at least once every five years after final installation. (S5.B.5.d.ii.)	Yes
36a	S5.B.5.d.ii.	Number of BMPs inspected during the reporting period.	0
37	S5.B.5.d.	Number of enforcement actions taken as a result of these inspections during the reporting period? (S5.B.5.d.)	0
38	S5.B.5.e.	Trained the staff involved in permitting, plan review, inspection, and enforcement for post-construction stormwater control. (S5.B.5.e.)	Yes
39	S5.B.5.f.	Provided information to design professionals about training available on how to comply with the requirements in Appendix 1 and apply the BMPs in the SWMMEW, or an equivalent document. (S5.B.5.f.)	Yes
39a	S5.B.5.f.	Describe information provided and cite the manual used	City Plat conditions require design meet the current Eastern Washington Stormwater Manual and City design standards.
40	S5.B.6.a.	Reviewed and, if needed, updated Operations and Maintenance Plan. (Required no later than December 31, 2022, S5.B.6.a.)	Yes Comment: Operations and Maintenance Plan has been reviewed and was updated in 2020. Currently updating to include new City facilities. Will be finalized prior to the December 31, 2022 deadline.
41	S5.B.6.a.	Implemented the schedule of Operation and Maintenance activities for municipal operations. (S5.B.6.a.)	Yes
42	S5.B.6.a.i.(f) and (g)	Have NPDES permit coverage for all applicable Permittee construction projects and industrial facilities. (S5.B.6.a.i.(f) and (g))	Yes
43	S5.B.6.a.i.(h)	Implemented a Stormwater Pollution Prevention Plan for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under an NPDES permit that covers stormwater discharges associated with the activity. (S5.B.6.a.i.(h))	Yes Comment: We will implement and update the SWPPP per the current NPDES permit no later than the December 31, 2022 deadline.
44	S5.B.6.a.ii.(a)	Inspected stormwater treatment and flow control facilities (except catch basins) owned or operated by the Permittee at least once every two years. (S5.B.6.a.ii.(a))	Yes
44a	S5.B.6.a.ii.(a)	Number of facilities inspected during the reporting period.	547

45	S5.B.6.a.ii.(b)	Inspected municipally owned or operated catch basins and inlets every two years or used an alternative approach? (Required at least once every two years, S5.B.6.a.ii.(b))	Yes
45a	S5.B.6.a.ii.(b)	Number of known catch basins.	1803
45b	S5.B.6.a.ii.(b)	Number of catch basins inspected during the reporting period.	1287
45c	S5.B.6.a.ii.(b)	Number of known catch basins cleaned during the reporting period.	1287
46	S5.B.6.a.ii.(b)	If used an alternative to standard schedule for catch basin inspections for all or a portion of the MS4, attach description of the method used. (S5.B.6.a.ii.(b))	Not Applicable
47	S5.B.6.a.ii.(c)	Conducted spot checks of stormwater facilities after major storms. (S5.B.6.a.ii.(c))	Yes
48	S5.B.6.b.	Trained the staff with primary construction, operations, or maintenance job functions that are likely to impact stormwater quality. (S5.B.6.b.)	Yes
49	S7.A.	Complied with the Total Maximum Daily Load (TMDL)-specific requirements identified in Appendix 2. (S7.A.)	Not Applicable
50	S7.A.	For TMDLs listed in Appendix 2: Attach a summary of relevant SWMP and Appendix 2 activities to address the applicable TMDL parameter(s). (S7.A.)	Not Applicable
51	S8.A.	Attach a summary of your participation in effectiveness study development and implementation during the reporting year. (S8.A.1. and S8.A.2.a.)	APPENDIX D EFFECTIVENESS STUDI_51_0317202208 4203
52	S8.A.	Did you submit a list of project participants and their associated roles to Ecology. (Required to submit by June 30, 2021, S8.A.2.b)	Yes
56	S8.A.	Was the SWMP updated to include effectiveness study activities? (S8.A.2.f.)	Yes
57	G3.	Notified Ecology in accordance with G3. of any discharge into or from the Permittees MS4 which could constitute a threat to human health, welfare, or the environment. (G3.)	Not Applicable
58	G3.A.	Took appropriate action to correct or minimize the threat to human health, welfare, and/or the environment per G3.A.	Yes
58a	G3.A.	Actions taken to correct or minimize the threat to human health, welfare, and/or the environment per G3.A.	No found or reported discharges
59	G20.	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20.)	Not Applicable
60	G20.	Number of non-compliance notifications provided in reporting year. (G20.)	Not Applicable
61	S4.F.1.	Notified Ecology within 30 days of becoming aware that a discharge from the Permittee's MS4 caused or contributed to a known or likely violation of water quality standards in the receiving water. (S4.F.1.)	Not Applicable

62	S4.F.3.a.	If requested, submitted an Adaptive Management Response report in accordance with S4.F.3.a.	Not Applicable
63	S4.F.3.d.	Attach a summary of the status of implementation of any actions taken pursuant to S4.F.3. and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period. (S4.F.3.d.)	Not Applicable

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

ILKA GILLIAM

3/24/2022 10:03:55 AM

Signature

Date