

City of West Richland
Planning Commission Meeting Minutes
March 9, 2023

**Meeting was held in person and available by zoom*

1. **Call to order:** Chair C. Utecht called the meeting to order at 6:00 pm.

2. **Attendance:**

Members Present:

Chad Utecht, Chair
Dan O'Neill, Vice Chair
Michael Peterson, Commissioner
Colton Brady, Commissioner
Jared Retter, Commissioner

Members Absent:

Nancy Aldrich, Vice Chair
Marv Bohling, Commissioner

Staff Present:

Eric Mendenhall, Community Development Director
Elisha Ransom, Planner
Tobie Webb, Staff Recorder

Commissioner M. Peterson made a motion to excuse Commissioner N. Aldridge and Commissioner M. Bohling. Commissioner C. Brady seconded the motion and it carried unanimously.

Community Development Director E. Mendenhall made an announcement that Commissioner M. Bohling has stepped down and no longer on the board.

3. **Approval of the Agenda:**

Vice Chair D. O'Neill moved to approve the agenda. Commissioner J. Retter seconded the motion and it carried unanimously.

4. **Approval of the minutes of February 9, 2023:**

Commissioner C. Brady moved to approve the February 9, 2023 minutes. Commissioner M. Peterson seconded the motion and it carried unanimously.

Chair C. Utecht made a motion to amend the February 9, 2023 minutes to reflect D. O'Neill being elected Vice Chair and not N. Aldridge. Commissioner M. Peterson seconded the motion and it carried unanimously.

5. **Old Business: None**

6. **New Business:**

A. Sign Code Amendment-Public Facility Secondary Signs: Discussion

Community Development Director E. Mendenhall led the discussion on Sign Code Amendment-Public Facility Secondary Signs.

B. RSD Text Amendment request to all FFA Site: Discussion

Community Development Director E. Mendenhall led the discussion on RSD Text Amendment request to al FFA Site.

C. Ministorage: Discussion

Community Development Director E. Mendenhall led the discussion on Ministorage.

7. Announcements, Reports, and Comments:

8. Adjourn: 6:25 pm.

Chad Utecht, Chair

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Tobie Webb, Staff Recorder

A handwritten signature in cursive script, appearing to read "Tobie Webb", written over a horizontal line.