

City of West Richland
Planning Commission Meeting Minutes
February 9, 2023
**Meeting was held in person and available by zoom*

- 1. Call to order / attendance:** Chair C. Utecht called the meeting to order at 6:01 pm.

Members Present:

Chad Utecht, Chair
Michael Peterson, Commissioner
Colton Brady, Commissioner
Dan O’Neill, Commissioner
Jared Retter, Commissioner

Members Absent:

Nancy Aldrich, Vice Chair
Marv Bohling, Commissioner

Staff Present:

Eric Mendenhall, Community Development Director
Elisha Ransom, Planner
Tobie Webb, Staff Recorder

Commissioner M. Peterson made a motion to excuse Vice Chair N. Aldridge and Commissioner M. Bohling. Commissioner C. Brady seconded the motion and it carried unanimously.

- 2. Approval of the Agenda:**

Commissioner C. Brady moved to approve the agenda. Commissioner M. Peterson seconded the motion and it carried unanimously.

- 3. Approval of the minutes of November 10, 2022:**

Commissioner D. O’Neill moved to approve the November 10, 2022 minutes. Commissioner M. Peterson seconded the motion and it carried unanimously.

- 4. Old Business: None**

- 5. New Business:**

A. Election of Officers:

- **Chair**
- **Vice Chair**

Commissioner M. Peterson made a motion to elect C. Utecht as Chair. Commissioner C. Brady seconded the motion and it carried unanimously.

Commissioner J. Retter made a motion to elect D. O’Neill as Vice Chair. Commissioner M. Peterson seconded the motion and it carried unanimously.

B. Hearing Examiner-Discussion

Community Development Director E. Mendenhall presented and led the discussion on the importance

of having a Hearing Examiner.

6. Announcements, Reports and Comments:

7. Upcoming Meetings and Events:

8. Adjourn: 6:20 pm.

A handwritten signature in cursive script, appearing to read "Paul Utter". The signature is written in black ink on a white background.A handwritten signature in cursive script, appearing to read "Tom Webb". The signature is written in black ink on a white background.